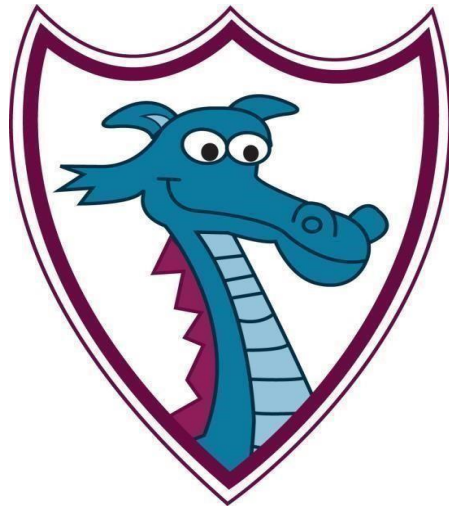


CORSHAM PRIMARY SCHOOL

School Structure and Class Allocation Procedure



Reviewed: March 2026

Policy ratified by the LGC: March 2026

Next Review Date: March 2027

Corsham Primary School

School Structure and Class Allocation Procedure

Rationale

Corsham Primary School provides the education of 4 -11 year olds across two sites.

Corsham Primary - Pound Pill

This site provides 60 places in each year group.

Two single year classes for each year group.

Corsham Primary - Broadwood

This site provides 30 places in each year group. As new PAN from September 2026.

- A Foundation Stage class (EYFS)
- 3 x Year 1/2 classes (KS1)
- 1 x Year 3 class (KS2)
- 3 x Year 4/5 classes (KS2)
- 1 x Year 6 class (KS2)

The procedure for agreeing school structure and class allocation is as follows:

PROCEDURE	TIMINGS
The Leadership Team and Headteachers will review the school structure for the forthcoming academic year and decide on the number of classes and year group mix. The principle that will be considered are the numbers of children in each year group.	March
Teachers are consulted about the proposed school structure model; it is amended if necessary and finally approved by the Headteachers.	April
The proposed school structure allocation model is shared with the school Governing Body and amended if necessary. Model is ratified by the school Governing Body.	April
Parents are informed of the school structure model	May
SLT discuss and agree class allocation based on the ratified school structure model. The principles that will be considered are the age, sex and SEND of the children in each year group.	June
Class allocation letters are distributed to parents.	July

Organising Year 1 classes at Pound Pill and Year 1/2 classes at Broadwood

During June, the Foundation Stage Team will agree class allocation of the Foundation Stage children as they move into Year 1. Their aim is to create evenly distributed classes **by considering age, ability, SEND and sex.** We consult with the children and parents/carers. Children have at least one friend, and often have more. **The professional judgement of teachers should be respected.**

Strawberries	30
1/2M (12+12)	24
1/2L (12+14)	26
1/2F (11+14)	25
Year 3	30
Year 4 (38)	)
	)
Year 5 (42)	)
Year 6	31
(9 Classes)	

OR

Strawberries	30
1/2M	24
1/2L	26
1/2F	25

Year 3/4 x 2 – 30+38 = 68 (34 in each class)

Year 5/6 x 3 – 41+31 = 73 (25, 25, 23 classes)

(9 classes)